



## Peace Wapiti Public School Division

### Meeting Minutes

September 3, 2026 - Organizational Meeting - 10:30 AM

#### Attendance Notes:

**In-Person:** Blaine Riding, Stefanie Clarke, Martine Piebiak, Dale Crane, Wendy Kelm, Cortney Lunde, Charity Watson, Dwayne Speager

**Via Google Meet:** Lori Grant

**Administration:** Shawn O'Shea, Darren Young, Ralph Paquin, Kellie Lewis, Penny Rose, Mike Lauzon, Kayla Klava, Dave Michalko, Keli Houle

#### 1. Attendance

#### 2. Call to Order (Sec. Houle)

The meeting was called to order at 10:31 a.m.

#### 3. Land Acknowledgement

We acknowledge the traditional homelands of this area's diverse First Nations, Inuit and Metis people. Our name, Peace Wapiti, pays tribute to the many rivers within our boundaries and exists within Treaty 8 territory. We are committed to working together to ensure these lands and its people are cared for and respected as long as the sun shines, grass grows and rivers flow.

#### 4. Approval of Agenda (Sec. Houle)

**Resolution # OM20260903.1001**

**Moved By:** Trustee Clarke

that the agenda be approved as presented.

**Carried**

#### 5. Organization of the Board

Secretary Houle appointed Secretary-Treasurer Paquin and Assistant Superintendent Rose as Returning Officers.

##### 5.1 Election of Board Chair (Corporate Secretary)

Trustee Kelm nominated Trustee Clarke for the position of Board Chair, and spoke to her nomination. Trustee Clarke accepted the nomination and spoke to her nomination.

Trustee Riding nominated Trustee Grant for the position of Board Chair, and spoke to his nomination. Tr. Grant accepted the nomination and spoke to her nomination.

A second and third call for nominations was made.  
Corporate Secretary Houle declared nominations closed.

An election by secret ballot was held.

Trustee Clarke was elected as Board Chair of the Peace Wapiti Public School Division for the 2026-2027 School Year.

Trustee Clarke assumed the Chair.

##### 5.1.1 Recess

**Resolution # OM20260903.1002**

**Moved By:** Trustee Watson

that the meeting recess at 10:45 a.m.

**Carried**

##### 5.1.2 Regular Session

**Resolution # OM20260903.1003**

**Moved By:** Trustee Lunde

that the meeting move back to regular session at 10:52 a.m.

**Carried**

### 5.1.3 Destruction of Ballots (Chair)

#### Resolution # OM20260903.1004

**Moved By:** Trustee Riding

that the ballots be destroyed.

**Carried**

### 5.2 Election of Vice Chair (Chair)

Trustee Speager nominated Trustee Piebiak for the position of Vice Chair and spoke to his nomination. Tr. Piebiak accepted the nomination and spoke to her nomination.

A second and third call for nominations was made. Chair Clarke declared nominations closed.

Trustee Piebiak was acclaimed as the Vice Chair of the Peace Wapiti Public School Division for the 2026-2027 school year.

### 5.3 Committee Structure (Chair)

#### Resolution # OM20260903.1005

**Moved By:** Trustee Watson

that the Board accept the proposed Committee Structure & Membership for the 2026-2027 school year.

**Carried**

## 6. Policies

### 6.1 Policies to Review and Reaffirm (Chair)

#### Resolution # OM20260903.1006

**Moved By:** Trustee Kelm

that the Board reaffirm *Policy BBG-Trustee Code of Ethics*, *Policy BBF-Trustee Code of Conduct*, and *Policy BHB-Trustee Development Opportunities*.

**Carried Unanimously**

### 6.2 Policies to Review and Reaffirm Unanimously (Chair)

#### Resolution # OM20260903.1007

**Moved By:** Trustee Riding

that the Board reaffirm unanimously *Policy BDDI-Trustee Attendance*.

**Carried Unanimously**

### 6.3 Policies to Review and Reaffirm by Recorded Vote (Chair)

#### Resolution # OM20260903.1008

**Moved By:** Trustee Piebiak

that the Board reaffirm via recorded vote *Policy BDC-In Camera/Committee of Whole* and *Policy BD-Board Meetings* and *Policy BD Exhibit 1-Meeting Protocols*.

In favour: Crane, Kelm, Lunde, Riding, Clarke, Piebiak, Watson, Speager

Opposed: none

**Carried Unanimously**

## 7. Pecuniary Interest Statement (Sec. Houle)

Section 86(1) of the *Education Act* requires each trustee to file a pecuniary interest statement with the Board's secretary.

## 8. Adjournment

#### Resolution # OM20260903.1009

**Moved By:** Trustee Speager

that the meeting be adjourned at 11:29 a.m.

**Carried**

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Board Chair

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Corporate Officer