



Peace Wapiti Public School Division

Meeting Minutes

September 25, 2025 - Peace Wapiti Board Meeting - 10:30 AM

Voter Attendees:

Blaine Riding (Trustee)
Dale Crane (Trustee)
Dana McIntosh (Trustee)
Dwayne Speager (Trustee)
Lori Grant (Trustee)
Martine Piebiak (Trustee)
Mildred Turner (Trustee)
Stefanie Clarke (Trustee)
Wendy Kelm (Trustee)

Non-Voter Attendees:

Darren Young (Deputy Superintendent)
Dave Michalko (Director of Facilities)
Kayla Klava (Communications)
Keli Houle (Corporate Secretary)
Kellie Lewis (Director of HR)
Mike Lauzon (Assistant Superintendent)
Ralph Paquin (Secretary Treasurer)
Shawn O'Shea (Superintendent)

1. Trustee Disclosure (Reminder)

Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agencies as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

2. Call to Order (Chair)

Board Chair Grant called the meeting to order at 10:37 a.m.

3. O Canada

4. Land Acknowledgement

We acknowledge the traditional homelands of this area's diverse First Nations, Inuit and Metis people. Our name, Peace Wapiti, pays tribute to the many rivers within our boundaries and exists within Treaty 8 territory. We are committed to working together to ensure these lands and its people are cared for and respected as long as the sun shines, grass grows and rivers flow.

5. Consent Agenda (Chair)

Resolution # BM20250925.1001

Moved By: Trustee McIntosh

that the Board approve the Consent Agenda including:

1. Peace Wapiti Board Minutes - September 4, 2025

2. International Travel - pending compliance with Policy HGCG Off-Site-Activities

a. Peace Wapiti Academy and Sexsmith Secondary School - Approval in Principle Request - California, April 2026

Carried**6. Adoption of Agenda (Chair)****Resolution # BM20250925.1002****Moved By:** Trustee Clarke

that the Board approve the agenda with the removal of Item 8.1 - Reading University and Item 9.1 - Annual Report: Official DIPs and PATs.

Carried**7. Good News****8. Presentations****9. Action Items****9.1 Negotiating Committee Update and Recommendation (Tr. Clarke)****Resolution # BM20250925.1003****Moved By:** Trustee Clarke

that the Board approve the recommendation from the Negotiating Committee as presented.

Carried**10. Reports****10.1 Superintendent's Report (Supt. O'Shea)****Resolution # BM20250925.1004****Moved By:** Trustee Speager

that the Board receive the Superintendent's Report as information.

Carried**10.2 Policy Review Committee (Tr. McIntosh)****Resolution # BM20250925.1005****Moved By:** Trustee McIntosh

that the Board approve the Policy Review Committee Report, including the recommendations contained therein:

- GGG – Personnel Policy: Non-Teaching Staff – addition of a personal leave day per year and the accrual of two sick days per month.
- CCA – Organizational Chart – updates were made to the Superintendents' portfolios to reflect the shuffling of responsibilities.
- IHF – Safe and Caring Learning Environment – changes made to comply with Ministerial Orders issued earlier this year. The Policy was updated to align with IHFF-APM – Student Name or Pronoun Changes; divisions are required to have a policy that only allows athletes who are female sex at birth to participate in a female-only sports leagues.
- GBE – Health and Safety Policy – updated to reflect new Superintendent's signature.
- HIAF – School Fees – updated to align with HIAF-APM – School Fees Procedure. Exhibit 3 was also updated to reflect 2022 inflationary numbers.
- IHCD – Administration of Medical Assistance to Students – article 12 was updated, no additional changes were noted.
- IL – School-Sponsored Fundraising – the ASBA Advisory Policy on Fundraising was removed as it no longer exists. No additional changes were noted.

and the review of the following Administrative Procedure:

- HIAF-APM – School Fees Procedure.

Carried

10.3 ASBA Zone 1 Meeting Report (Tr. Riding)

Resolution # BM20250925.1006

Moved By: Trustee Riding

that the Board receive the ASBA Zone 1 Report as information.

Carried

10.4 Political Action Committee Report (Tr. McIntosh)

Resolution # BM20250925.1007

Moved By: Trustee McIntosh

that the Board receive the Political Action Committee Report as information.

Carried

11. Board Calendar

The Board Calendar was reviewed.

12. Adjournment

Resolution # BM20250925.1008

Moved By: Trustee McIntosh

that the meeting be adjourned at 11:05 a.m.

Carried

Board Chair

Corporate Officer