

POLICY HIAC – School Literary Materials

The Board recognizes and respects the right and responsibility for schools to provide developmentally appropriate literary materials for students to access that can positively impact their mental health and well-being. The Board also encourages intellectual inquiry through the provision of learning resources representing a wide range of interests so students may freely explore the world of ideas to develop and expand their own perspective and imagination.

PURPOSE

In the selection of resources, the Division expects sound professional judgment. The Division recognizes, however, that parties with a vested interest in the school may object to the selection of resources and, therefore, authorizes the appeal process established through the procedures below.

DEFINITIONS

Classroom collection means a teacher's collection of literary materials, including books, magazines, comics, graphic novels or other literary or graphic materials, whether in physical or electronic form, that are selected, curated or managed by the teacher for use by or available to children or students in the teacher's classroom.

Member of the school community means any of the following individuals who may request a school authority to review school literary materials:

- a child or student enrolled in the school,
- a school authority employee,
- a parent of a child or student enrolled in the school,
- a member of the school council,
- any member of the community with a direct connection to the school.

School literary materials means any materials, including books, magazines, comics, graphic novels or other literary or graphic materials, whether in physical or electronic form, that are accessible or available to children or students at a school.

Sexual act means an activity or action of a distinctly sexual nature, but does not include an activity or action that is not distinctly sexual in nature, such as physical contact related to medical conditions, examinations or treatment, actions or activities related to biological functions or processes like puberty, menstruation, pregnancy or breastfeeding, or actions or activities that may be related to sexual acts, such as kissing or handholding.

Visual depiction means a visual or graphic representation, such as a drawing or painting, an illustration, a photographic or digital image or a video file.

GUIDELINES & PROCEDURES

1. The principal, as instructional leader of the school, is responsible for the approval of instructional, curriculum and learning resources, and school literary materials:
 - a) The school literary materials in a school's collection are to:

- i) Enrich and support the Program of Studies and curriculum in a way that caters to the varied interests, abilities, maturity levels and learning styles of students.
 - ii) Provide variety for students as they seek to gain an understanding of curricular outcomes.
 - iii) Cause students to critically examine the information in the materials in support of curriculum in order to encourage learning that transfers, reason logically, examine different points of view and through these processes develop skills associated with arriving at sound student judgments.
 - iv) Represent a diversity of worldviews and perspectives.
 - v) Be reviewed to ensure compliance with these standards.
 - b) Selection of school literary materials will consider:
 - Age appropriateness.
 - Link and support to curricular outcomes.
 - Enrichment of learning that transfers.
 - Readability and popular appeal.
 - The academic credibility of the author/producer.
 - The literary merit of the work.
 - c) “The school authority must ensure that school literary materials containing any explicit visual depiction of a sexual act are not accessible or available to children or students in a school, and must ensure that no such school literary materials are selected for inclusion in a school library, unless such materials are for information or reference, such as technical materials, dictionaries or encyclopedias, that are not narrative in nature” (Ministerial Order #034/2025);
 - d) A teacher may maintain their own classroom collection based on the following criteria:
 - i) Literary materials in the classroom collection comply with Sections 1.a., 1.b., & 1.c.
 - ii) Parents/Guardians of the students who have access to a classroom collection can request information regarding what is contained in their child’s specific classroom collection. This can be achieved by inviting parents to view classroom collections during events open to parents such as meet the teacher and parent student conferences, providing a picture of titles and authors, or by providing a list of titles and authors contained in the collection, should the teacher choose to do so.
2. The school will maintain a publicly available listing of all school literary materials on their website (with the exception of those contained in a classroom collection, see 1.d. ii). Despite care taken to select appropriate school literary materials, objections may arise. Members of the school community may request that the school authority review specific literary materials that may contain explicit visual depictions of a sexual act , unless such materials are for information or reference, such as technical materials, dictionaries or encyclopedias, that are not narrative in nature.
 - a) If the literary material is challenged, the procedures are as follows:

- i) The member of the school community wishing to request a review or removal of school literary material shall bring it to the attention of the principal.
 - (1) In the event that a member of the school community wishes to appeal the principal’s decision, the community member shall submit copies of the proposed material to be removed and the written request (Exhibit 1) to the Superintendent.
 - (2) Upon receipt of Exhibit 1, the Superintendent or designate will review the request and respond to the member of the school community.

REFERENCES

Cross References:

[Exhibit 1](#) – Request for Review, Change the Access or Availability of, Reconsideration or Removal of Specific School Literary Materials

Legal References:

[Ministerial Order #034/2025](#)

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Next Review: 2026/2027