



Peace Wapiti Public School Division

Meeting Minutes

October 30, 2025 - Peace Wapiti Board Meeting - 10:30 AM

Attendance Notes: Trustees Present:

Martine Piebiak, Blaine Riding, Lori Grant, Wendy Kelm, Dale Crane, Stefanie Clarke, Cortney Lunde, Charity Watson

Via Google Meet:

Dwayne Speager

Administration Present:

Shawn O'Shea, Darren Young, Penny Rose, Ralph Paquin, Dave Michalko, Kellie Lewis, Ted Gobin, Kayla Klava, and Keli Houle

1. Trustee Disclosure (Reminder)

Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agencies as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

2. Call to Order (Chair)

Board Chair Grant called the meeting to order at 11:17 a.m.

3. O Canada

4. Land Acknowledgement

We acknowledge the traditional homelands of this area's diverse First Nations, Inuit and Metis people. Our name, Peace Wapiti, pays tribute to the many rivers within our boundaries and exists within Treaty 8 territory. We are committed to working together to ensure these lands and its people are cared for and respected as long as the sun shines, grass grows and rivers flow.

5. Consent Agenda (Chair)

Resolution # BM20251030.1001

Moved By: Trustee Kelm

that the Board approve the Consent Agenda including:

1. Peace Wapiti Board Minutes - September 25, 2025

Carried

6. Adoption of Agenda (Chair) Resolution # BM20251030.1002 Moved By: Trustee Lunde

that the Board approve the agenda as presented.

Carried

7. Good News

8. Correction to Approved Minutes of April 17, 2025 (Sec. Houle)

Resolution # BM20251030.1003

Moved By: Trustee Kelm

that the minutes of April 17, 2025, be corrected to show that Trustee Kelm voted *opposed* to the motion for the Board of Trustees of the Peace Wapiti Public School Division to approve a 3% increase effective September 1, 2024, and to remove their name from the list of those voting *in favour*.

Carried

9. Presentations

9.1 11:45 a.m. Retiree Recognition Celebration (Tr. Grant)

The following 2024-2025 school year retirees will be recognized:

- Tracey Barone, Beaverlodge Regional High School, 7 years
- Leslie Bell, Peace Wapiti Academy, 14 years
- Glenda Birnie-Browne, Harry Balfour School, 11 years
- Casey Brown, Clairmont Community School, 14 years
- Karen Chrenek, Central Office, 21 years
- Kathy Hingley, Savanna School, 36 years
- Kathy Lambert, Beaverlodge Regional High School, 30 years
- Debora Lee-Boivin, Eaglesham School, 25 years
- Joelande Liland, Helen E. Taylor, 31 years
- Adele Loewen, Central Office, 29 years
- Colleen Roessler, Central Office, 28 years
- Lori Szmul, Peace Wapiti Enterprise Academy, 34 years
- Darcy Wood, Ridgevalley School, 28 years
- Cliff Yanishewski, Central Office, 32 years

9.2 1:00 p.m. Reading University (Rhonda Side/Linda Side)

Resolution # BM20251030.1004

Moved By: Trustee Kelm

that the Board receive the Reading University Report as information.

Carried

Rhonda Side and Linda Side attended the meeting from 1:00 p.m. to 1:24 p.m.

10. Action Items

10.1 Approval of Request for Modulars (Dep. Supt. Young/Dir. Michalko)

Resolution # BM20251030.1005

Moved By: Trustee Clarke

that the Board approve the 2025-2026 new modular requests for submission to Alberta Education as follows:

- two for Peace Wapiti Academy.

Carried

11. Reports

11.1 Superintendent's Report (Supt. O'Shea)

Resolution # BM20251030.1006

Moved By: Trustee Piebiak

that the Board receive the Superintendent's Report as information.

Carried

11.2 Annual Report: Official Enrollment Report (Dep. Supt. Young) Resolution # BM20251030.1007

Moved By: Trustee Clarke

that the Board receive the Official Enrollment Report as information.

Carried

11.3 Health & Safety Committee (Tr. Speager) Resolution

BM20251030.1008

Moved By: Trustee Piebiak

that the Board receive the Health and Safety Committee Meeting Report as information.

Carried

11.4 Political Action Committee Report (Tr. Grant) Resolution

BM20251030.1009

Moved By: Trustee Lunde

that the Board receive the Political Action Committee Report as information.

Carried

11.5 Strike Committee Meeting Report (Tr. Riding) Resolution

BM20251030.1010

Moved By: Trustee Riding

that the Board receive the Strike Committee Meeting Report as information.

Carried

11.6 Policy Review Committee Report (Tr. Riding) Resolution # BM20251030.1011

Moved By: Trustee Riding

that the Board approve the Policy Review Committee Report, including the recommendations contained therein:

- EBBA – Provision of First Aid - site supervisors/principals must post the list of first aid providers and a reference to Policy HGCG - Off-Site Activities was included. No changes were made to the exhibits.
- EGAA – Production of Copyrighted Materials – no changes were recommended.
- GBCA – Conflict of Interest (Nepotism) - no changes were recommended.

- GBEA – Protection of Staff - an updated description of "assault" was added, citing the Criminal Code, as well as adding a cross-reference to the Criminal Code. A recommendation was made to remove Policy GBEA Exhibit 2 - Standard Form Letter from the policy and add it as an exhibit to a new APM around Protection of Staff. Additional minor grammatical edits were made.
- GBKB – Employee Inappropriate Substance Use - an update was made to definitions, as well as the reference to Policy GBEB - Employee Use of Prescription and Non-Prescription Drugs that Cause Impairment. Redundant information was removed from the policy statement. The FOIP Act information was updated to the Protection of Privacy Act and additional minor grammatical edits were made.
- GCBDE – Leaves for Assistance to Other Agencies: Honorarium Acceptance – no changes were recommended.
- IECB – Foreign Students Admission to Schools – addition of "Public" to "Peace Wapiti School Division". No other changes were recommended.
- IGD – Student Suspension and Expulsion – a definition was included for "in loco parentis". It was also revised to note that parents will be immediately notified after a student has been suspended. Article 1. h) ii) was broadened to Board policies rather than specific policies. Several Board policies were added to the cross-reference section.
- IHFA – Student Supervision – article 7 was changed to "an approved adult".
- JAB – School Dispute Resolution - no changes were made to the policy, however, several changes were made for clarification on the exhibits.
- JJ – Advertising in Schools – one minor grammatical change was made.

Carried

11.7 ASBA Zone 1 Meeting (Tr. Riding) Resolution # BM20251030.1012 Moved

By: Trustee Riding

that the Board receive the ASBA Zone 1 Report as information.

Carried

11.8 Recess

Resolution # BM20251030.1013

that the meeting recess from 11:46 a.m. to 1:00 p.m.

Carried

12. Board Calendar

The Board Calendar was reviewed.

13. Adjournment

Resolution # BM20251030.1014 Moved By: Trustee Riding

that the meeting be adjourned at 1:27 p.m.

Carried

Board Chair

Corporate Officer