



## Peace Wapiti Public School Division

### Meeting Minutes

January 15, 2026 - Peace Wapiti Board Meeting - 10:30 AM

**Attendance Notes: In-person:** Blaine Riding, Lori Grant, Wendy Kelm, Dale Crane, Cortney Lunde

**Via Google Meet:** Martine Piebiak, Dwayne Speager

**Administration:** Shawn O'Shea, Darren Young, Penny Rose, Ralph Paquin, Kayla Klava, Keli Houle

#### 1. Trustee Disclosure (Reminder)

Trustees must disclose any potential pecuniary interest in any matter before the Board of Trustees, as set forth in the agencies as well as any pecuniary interest in any contract before the Board requiring the Board's approval and/or ratification.

#### 2. Call to Order (Chair)

Vice Chair Riding called the meeting to order at 10:30 a.m.

#### 3. O Canada

#### 4. Land Acknowledgement

We acknowledge the traditional homelands of this area's diverse First Nations, Inuit and Metis people. Our name, Peace Wapiti, pays tribute to the many rivers within our boundaries and exists within Treaty 8 territory. We are committed to working together to ensure these lands and its people are cared for and respected as long as the sun shines, grass grows and rivers flow.

#### 5. Consent Agenda (Chair)

##### Resolution # BM20260115.1001

**Moved By:** Trustee Grant

that the Board approve the Consent Agenda including:

##### 1. Peace Wapiti Board Minutes

a. December 11, 2025, Board Meeting Minutes

b. December 18, 2025, Special Board Meeting Minutes

Carried

#### 6. Adoption of Agenda (Chair)

##### Resolution # BM20260115.1002

**Moved By:** Trustee Lunde

that the Board approve the agenda as presented.

Carried

#### 7. Good News

#### 8. Presentations

##### 8.1 11:30 a.m. Literacy Coordinators Annual Report (Asst. Supt. Rose)

##### Resolution # BM20260115.1003

**Moved By:** Trustee Grant

that the Board receive the Literacy Coordinators' Annual Report as information.

**Carried**

Robin Bailey and Jennifer Bishop attended the meeting from 11:06 a.m. to 11:45 a.m.

## **8.2 1:00 p.m. Education Technology Coaches Annual Report (Asst. Supt. Rose)**

**Resolution # BM20260115.1004**

**Moved By:** Trustee Kelm

that the Board receive the Education Technology Coaches' Annual Report as information.

**Carried**

Leah Montes and Jeannine Younger attended the meeting from 11:45 a.m. to 12:14 p.m.

## **9. Action Items**

### **9.1 Fall Budget Update (Sec. Treas. Paquin)**

**Resolution # BM20260115.1005**

**Moved By:** Trustee Kelm

that the Board approve the 2025-2026 Fall Budget Update:

- Budgeted Revenue: \$95,521,296
- Budgeted Expenses: \$95,521,296

**Carried**

### **9.2 2026-2027 School Year Calendar (Asst. Supt. Lauzon)**

**Resolution # BM20260115.1006**

**Moved By:** Trustee Grant

that the Board approve the 2026-2027 School Year Calendar as presented.

**Carried**

### **9.3 2027-2028 School Year Calendar (Asst. Supt. O'Shea)**

**Resolution # BM20260115.1007**

**Moved By:** Trustee Kelm

that the Board approve in principle the draft 2027-2028 School Year Calendar as presented.

**Carried**

## **10. Reports**

### **10.1 Superintendent's Report (Supt. O'Shea)**

**Resolution # BM20260115.1008**

**Moved By:** Trustee Grant

that the Board receive the Superintendent's Report as information.

**Carried**

**10.2 Policy Review Committee (Tr. Piebiak)**

**Resolution # BM20260115.1009**

**Moved By:** Trustee Piebiak

that the Board approve the Policy Review Committee Report, including the recommendations contained therein:

- New Policy HIAC – School Literary Materials – created to comply with Ministerial Order #034/2025 (approved on December 18, 2025)
- GBO – Public Interest Disclosure (Whistleblower) - no changes were recommended.
- GC – Professional Staffing – updated to delegate staffing choices to Principals, however, at times, the Division would like oversight on their decision.
- GCAE – Administrative Teams in Schools – no changes were recommended.
- GDN – Support Staff Evaluation – no changes were recommended.
- HGAC – Religious Education – no changes were recommended.
- HKE – Promotion, Retention, Placement and Acceleration, and Appeal of Student Grades – no changes were recommended.

and updated the following policies:

- EEAF - PWPSD Buses and School Operations During Inclement Weather – article 2.b. was changed from shall to may, no additional changes were recommended.
- FLA – Temporary Closure of School(s) - renamed to “School Operations and Learning Continuity During Emergencies. Policy revised to comply with *In-person Learning Regulation*, and allows Supt to close school temporarily in case of emergency.

**Carried**

**11. Board Calendar**

The Board Calendar was reviewed.

**12. Adjournment**

**Resolution # BM20260115.1010**

**Moved By:** Trustee Lunde

that the meeting be adjourned at 12:15 p.m.

**Carried**

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Board Chair

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Corporate Officer