

POLICY BHB –Trustee Development Opportunities

Knowledgeable and skilled trustees can best discharge their obligations to the electorate, students and the Board. Participation by trustees in professional development leads to improvement in the quality of governance. Professional development promotes competence and assists trustees in keeping abreast of the changing nature of governance in education.

PURPOSE:

To provide guidelines for and emphasize the importance of trustee development opportunities.

GUIDELINES & PROCEDURES

1. Trustees are encouraged to attend workshops, conferences and seminars related to Board Professional Development (with prior approval by the Board).
2. Trustees who attend workshops, conferences or seminars at the Board's expense are expected to report back to the Board.
3. The Board shall reimburse expenses incurred for each trustee to attend two Board-related conferences annually as per *Policy BHD – Trustee Compensation and Expenses*. This conference must be held within the Province of Alberta and requires prior approval by the Board
4. Trustees will have access to a maximum of \$8,000 annually for Board-approved professional development. This:
 - a. will not carry forward beyond 12 months;
 - b. will not carry forward beyond electoral term;
 - c. does not apply to provincial ASBA and PSBAA semi-annual meetings and related spring and fall events or PSBC representatives;
 - i. should be used for reimbursement of pre-conference events and PSBAA Governance events, if attending;
 - d. does not apply to local events;
 - e. may be used to reimburse travel costs, registration, accommodation, meals, and per diem (daily rate);
5. Trustees are responsible for keeping track of all expenses that fall under this policy.

REFERENCES

Cross References:

[*Policy BHD – Trustee Compensation and Expenses*](#)

Legal Reference: [*Education Act*](#) Section 53

BM#: 336-95, 113-05; BM20140619.1009, 20170223.1015; BM20190620.1007;
OM20190905.1009; 20200618.1011; OM20200903.1003; OM20211028.1003;
20220616.1008; OM20220908.1004; OM20230907.1003; 20240523.1010;
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