



NAMING OF FACILITIES

Background

Naming a school or a Division facility is a matter that deserves thoughtful attention.

Procedures

1. The Superintendent shall authorize the formation of a committee for the purposes of shortlisting the names of a school or Division facility.
2. The names that go forward to the Board for consideration and approval:
 - 2.1 Have significance for the students, parents, and the community of a particular facility.
 - 2.2 Be easily identifiable with the facility.
 - 2.3 Not conflict with the names of other facilities in the Division, or surrounding Divisions.
 - 2.4 Be appropriate in terms of copyright and trademark provisions.
 - 2.5 Receive prior approval from the Archbishop.
3. Where possible, new schools or Division facilities shall be assigned names before construction begins.
4. The committee shall bring up to three (3) recommendations forward to the Board for consideration.
5. The Board is responsible for the approval of names of all Division-owned facilities.

Reference: Section 33, 52, 53, 222 Education Act