



### FUNDRAISING

#### Background

Fundraising is a process of gathering voluntary contributions of money or other resources from individuals and businesses towards a specific outcome. While the Division recognizes its obligation to provide funds to meet the basic costs of the educational needs of students, some schools and school support groups may wish to enhance these educational services and engage in fundraising for this purpose.

Fundraising activities are to be consistent with our faith and moral positions and be in the best interests of students, school staff and the community.

#### Procedures

1. Student and staff participation in fundraising activities shall be voluntary.
2. The safety of students is the paramount consideration in any fundraising activity.
  - 2.1 Parents are to approve their children participation in fundraising activities.
3. Fundraising activities shall not permit actions that are contrary to the Division or faith values.
4. Fundraising activities shall not detract from curricular programs.
5. Schools shall not organize student door-to-door canvassing.
6. Fundraising may not be carried out during major Church holidays, including but not limited to Christmas Day, New Year's Day, during Holy Week, Holy Saturday, and Easter Sunday.
7. School councils cannot be incorporated under the Societies Act or the Companies Act (Section 9) and shall be subject to relevant school board policies, therefore:
  - 7.1 The Superintendent supports the clear separation of School Councils and School Fundraising Societies, given the intended scope of the School Council and the benefit of involvement in a partnership in a Society.
  - 7.2 School Councils shall refrain from implementing or managing fundraising activities and, specifically by legislation, School Councils shall not undertake fundraising endeavors that require a gaming license from the Alberta Gaming and Liquor Commission (AGLC), such as bingos and casinos.



### **School-Based Fundraising**

8. The Principal is responsible for submitting to the Superintendent all proposed fund-raising activities for the school year.
9. Fundraising activities shall not represent unfair competition with local businesses.
10. The Principal shall be mindful of any other school fundraising activities in adjacent or shared attendance areas; and
11. The Principal shall seek the advice and collaboration of the School Council and staff to best provide school fundraising societies with appropriate goals for expenditure consideration.
12. Students, staff, and parent groups associated with the schools will not participate in any bingos or casinos that are licensed through the Alberta Gaming and Liquor Commission. Fundraising activities such as raffles will be permitted subject to procedure 2.

### **School Society Fundraising, Pertaining to the School or School Activities**

13. School fundraising societies shall be established under the Alberta Societies Act with a mandate that includes providing support to a school for school-based endeavors.
14. School fundraising societies shall be established autonomously and shall operate at arms-length from the Division with an understanding of the following provisions established for fundraising that utilizes the school, the school's students, the school's name, or the school's staff in any way:
  - 14.1 The Division employees shall not occupy executive positions on any school fundraising society.
  - 14.2 The Principal's approval is required:
    - 14.2.1 For all fundraising activities that involve the school's name, the school's resources or building, the school's students, and staff.
    - 14.2.2 For any fundraising to occur within a school.
    - 14.2.3 School fundraising societies shall consult with the Principal to determine areas of greatest need for the school.
    - 14.2.4 All materials and equipment donated and accepted by schools shall become the property of the Division.

Reference: Section 33, 55, 197, 222, 256 Education Act  
School Councils Regulation (95/2019)  
Alberta Gaming and Liquor Commission (AGLC) Act  
Charitable Fundraising Act Societies Act