



STAFF RECRUITMENT – SUPPORT

Background

The Division supports the recruitment and efficient deployment of qualified support staff to meet student educational needs.

Procedures

1. In recruiting support staff, the following criteria will be considered:
 - 1.1 Needs of Division students as determined by Division administration;
 - 1.2 Provisions in current Terms and Conditions agreements and/or contracts;
 - 1.3 Candidates' interests, knowledge, education, ability, skills, and/or seniority with the Division; and
 - 1.4 Candidate's suitability and compatibility based upon past performance and experience.
2. The Superintendent is responsible for establishing support staff recruitment procedures, communicating these to school administration, and monitoring their implementation.
3. The Superintendent or designate is the delegated authority to select Division Office support staff.

Reference: Section 33, 52, 53, 68, 196, 197, 204, 222, 225 Education Act
Employment Standards Code