



STUDENT SERVICES SCHOOL TEAM

Background

School-based student services are an important dimension of the education process and that the purpose of these services is to support the inclusive educational objectives of the Division.

Guidance and counselling services and specialized student supports shall be available to all students from Early Childhood Services (Pre-K) to grade 12 as an integral part of school programs and services.

Definition

The School Student Services Team may be comprised of a school counsellor, an inclusive education coordinator and other professionals as required. This team works collaboratively with school administration to provide the necessary appropriate services and support when applicable.

Procedures

1. Principals shall develop procedures for the provision of student services which are consistent with provincial policy and procedures, subject to the approval of the Superintendent. Roles and responsibilities of counsellors, inclusive education coordinators and other professionals involved shall be included.
2. Effort will be made to employ professionally trained staff who have had successful experience in education. The Principal shall ensure that student services resources and supports are available to students.
3. Student Services support provided by the school shall meet identified needs of students in four key areas:
 - 1.1 Educational;
 - 1.2 Social/Emotional;
 - 1.3 Behavioural; and
 - 1.4 Career development.
4. School counsellors or individuals providing guidance and counselling services in schools shall respect the confidentiality of information received in accordance with professional ethics and the law.
5. Counsellors, inclusive education coordinators and other professionals are accountable to the division, the school, families and the students in their care. The principal supervises all staff employed in



schools. Counselling services are placed within the context of a school rather than a clinical environment.

6. Regular monitoring and evaluation of the performance of school student services team and the services provided relative to their role and program description shall occur.

Reference: Section 3, 11, 18, 32, 33, 52, 53, 196, 197, 222 Education Act
Policy 1.6.3 – Guidance and Counselling
Comprehensive School Guidance and Counselling Programs and Services, 1997
Freedom of Information and Personal Privacy Act