



LOCALLY DEVELOPED COURSES

Background

Locally developed/acquired courses provide schools with the ability to broaden program opportunities. The Division may approve, develop or acquire locally developed courses for kindergarten through Grade 12 students.

Procedures

1. The Superintendent shall:
 - 1.1 Ensure locally developed courses adhere to the approval processes and requirements contained in the Guide to Education.
 - 1.2 Recommend to the Board for approval, all locally developed/acquired courses at the senior high level; and religious education courses for elementary, junior, and senior high levels.
 - 1.3 Seek approval of each locally developed course by a board motion or resolution for a specified amount of time. The Board motion must contain:
 - 1.3.1 the name of the course, levels, and credits being offered.
 - 1.3.2 whether the course is developed or acquired.
 - 1.3.3 if acquired, from which school authority; and
 - 1.3.4 the authorization periods.
 - 1.4 Submit each course for government review and authorization.
 - 1.5 Maintain a current list of approved courses.
2. Principals are expected to review guidelines, for the implementation of locally developed courses in the Guide to Education prior to the development of a course.
3. Requests from principals for locally developed or acquired courses shall be submitted to the Superintendent or designate by March 31 and to the Board by April 30 for implementation in the following school year.

Reference: Section 18, 33, 52, 53, 196, 197, 222 Education Act
Guide to Education, ECS to Grade 12
Funding Manual for School Authorities