



BOARD DELEGATION OF AUTHORITY

The Education Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with Section 52 of the Education Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the Education Act and regulations as well as authority or responsibility set out in other legislation or regulations;
- Includes the ability to enact Administrative Procedures, practices or regulations required to carry out this authority; and
- Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any significant new provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

Specifically

1. The Superintendent is authorized to suspend a teacher from the performance of the teacher's duties or to terminate the services of a teacher. The suspension or termination shall be conducted in accordance with the requirements of the Education Act, and the decision shall not be appealable to the Board. The power to suspend or terminate the services of a teacher may not be further delegated.
 - 1.1 The Superintendent is authorized to accept the resignation of a teacher in accordance with the requirements of the Education Act.
 - 1.2 The Superintendent or designate is also authorized to suspend or terminate non-certificated staff.
2. The Superintendent or designate is delegated with the authority to develop and update Administrative Procedures.
 - 2.1 To be consistent with but not limited to Alberta Education policies and procedures.
 - 2.2 To fulfill Board obligations created by any federal legislation or provincial legislation other than the Education Act.



- 2.3 Any significant additions and changes to Administrative Procedures shall be communicated to the Board.
3. The Superintendent is delegated the authority to act in the absence of board policy in cases where an emergency action must be taken in accordance with the following:
 - 3.1 The action must be taken with regard to the tenor of the board’s philosophy.
 - 3.2 The superintendent must inform the board promptly of such emergency action.
 - 3.3 The superintendent shall inform the board of the need of a policy in the event of future occurrences.
4. In accordance with directives emanating from federal and provincial authorities, the superintendent may temporarily suspend any or all applicable administrative procedures and operating guidelines. Such action shall be reported to the board as soon as possible; along with a recommendation should a change in procedure be warranted.

Legal Reference: Section 33, 51, 52, 202, 203, 204, 206, 209, 210, 213, 214, 215, 217, 218, 219, 222 Education Act