TEACHER BOARD ADVISORY COMMITTEE (TBAC)
FRAME OF REFERENCE

Philosophy

The Board of Trustees believe a communication and information liaison between the Board and its teachers will foster and promote a better understanding of all aspects of the Evergreen Catholic Schools' education system.

Guidelines

1. Items contained in the Collective Agreement will not be discussed. However, history or background connected to the Collective Agreement terms and conditions may arise during discussions.
2. Committee members shall endeavor to work together to deal with issues and concerns related to education and/or teaching:
   a. to enhance the level of communication and trust within the Division;
   b. to act as an advisory body for the Board of Trustees and the A.T.A. local; and
   c. to discuss and promote issues related to the development of a positive learning and working environment.

Terms of Reference

1. The committee shall hold a minimum of two meetings annually.
2. The chair of the committee will be the Local President.
3. The minutes of the committee meetings are to be recorded by the chair of the teacher representatives with copies of the minutes circulated to each member of the committee prior to the next meeting.
4. Agenda items shall be submitted at least one week in advance of each meeting:
   - Local items will be forwarded to the Local President
   - Board items will be forwarded to the Superintendent
5. Membership of the Committee shall be:
   - **Evergreen Catholic Local #44**
     Members shall be teachers employed by Evergreen Catholic Schools, and include:
     - Local President
     - Economic Policy Committee (EPC) Chair (if unable to attend, alternate)

- One school administrator
- Two teacher representatives

- **Evergreen Catholic Schools' Board of Trustees**
  - Board Chair
  - Three trustees, and
  - Superintendent (or designate)

Meetings

All meetings will be scheduled collaboratively with the ATA Local to ease time and travel constraints for all members. The ATA Local will cover the half-day sub costs for teachers.