



STUDENT APPEALS

Background

When differences of opinion or approach exist, it is in the best interest of everyone to try to resolve disputes in a quick and fair manner. A process for appeal exists for those instances when a matter cannot be resolved and may require greater scrutiny.

The Superintendent maintains the authority for final review of appeals on all matters except those matters that may be appealed to the Board pursuant to Section 42 of the *Education Act*.

Procedures

1. Students who are sixteen (16) years of age or older, for the purposes of these procedures, have the same rights and responsibilities as parents.
2. Decisions will be made with the student's educational interest in mind and with consideration of the impact of the decision on the total population of students served as well as the availability of resources.
3. If the parent is not satisfied with a decision made by a teacher, the parent may appeal to the Principal.
4. Notwithstanding, appeals of final marks shall be made in writing to the Principal within fourteen (14) days of the last day of each semester, or school term in the case of non-semester courses.
5. It is expected that the parents (student) will have discussed the teacher's decision with the teacher prior to contacting the Principal.
6. If the parent is not satisfied with a decision made by a Principal, the parent may request that the decision be referred to the Superintendent, who will review the circumstances and decide whether to uphold or change the decision.
7. The Superintendent may request that such an appeal be expressed in writing.
8. If not satisfied with the decision made by the Superintendent, the parent may appeal the decision to the Board.
9. Such an appeal must be in writing and will be heard at a closed meeting of the Board.
10. At any of the various steps in the process, parents shall have access to reports and other information on their child which were used to make the decision, pursuant to the regulations and procedures governing student records.
11. Decisions shall be rendered without undue delay.



Reference: Section 31, 32, 33, 41, 42, 43, 44, 52, 53, 56, 58, 58.1, 58.2, 196, 197, 222 Education Act
Student Records Regulation 225/2006

Cross Reference: Policy 13 – Appeals and Hearings Regarding Student Matters